

2019 Oktoberfest
Aiken Downtown Development Association
Vendor Application Form

Aiken Downtown Development Association (ADDA) is offering a **limited** number of vendors the opportunity to set up and sell approved items during *Aiken Oktoberfest* in Aiken, South Carolina.

Festival Date/Time/Location:
Saturday, September 21st, 2019 from 6-10pm
Newberry Street Festival Center

The following conditions and rules will apply:

1. You must submit your completed application. **THE APPLICATION DEADLINE IS August 10th**. Applications must include: a completed, signed application and vendor fee.
2. Each vendor will be responsible for collecting and paying all applicable taxes.
3. The initial vendor fee is \$75 and is due with application by **August 10th**. This fee is non-refundable. Also, 10% of gross proceeds are due at the close of the event.
4. Vendors will be "Open for Business" during all festival hours. Setup **must be completed no later than 5:30pm (and ready to serve at 6:00pm)**. Break-down is strictly prohibited prior to 10:00pm. Late arrivals and/or early departures will not be permitted without prior written approval from the ADDA.
5. Vendors must be self-contained, and provide their own electricity and water source. **Vendor will be responsible for the cleanup of their designated area, including ground debris.** Vendors will be responsible for any tables and chairs needed for their display. The ADDA will inspect area before departure at the close of the festival. If you will need to dispose cooking oil please let us know so we can have proper containers provided by Dumpster Depot.
6. **The selection of vendors will be at the sole discretion of the ADDA.** Failure to show up to any event or abide by the conditions outlined in this contract can result in possible denial of future applications.

2019 Okotberfest

Vendor Application

Vendor Name: _____

Owners/Operators (sign): _____

Address: _____

Email: _____

Phone: _____

Cell: _____

Set-Up Must Be Completed by 5:30pm

No Vendor Should Depart Before 10:00pm

Special Requests / Instructions _____

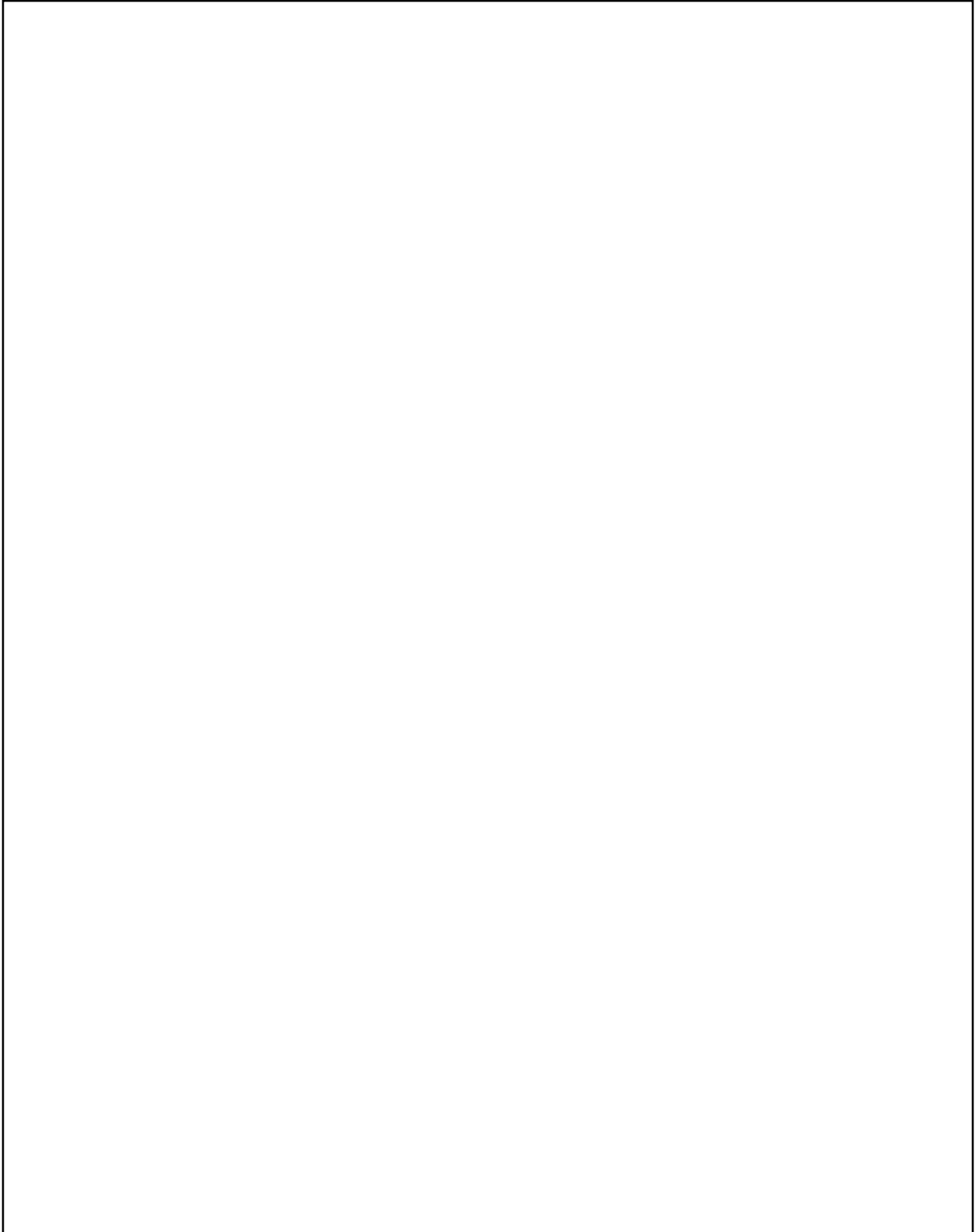
Release and Acknowledgment

A. I hereby make application for a retail or food vendor space in the 2019 Aiken Oktoberfest. I agree to abide by the rules, regulations, limitations, insurance requirements and other conditions set forth in the rules governing the 2019 Aiken Oktoberfest.

B. The company making this application, its representatives and/or employees, release and forever discharge the City of Aiken and the Aiken Downtown Development Association, its agents, and/or representatives from any responsibility, personal liability, loss, or claims made by me or others as they may occur.

**** Vendor fee should be paid to ADDA, Cash/Check/Credit Card accepted.**

Please describe set-up and enclose menu, with prices in the space provided below: [please include a picture of set-up with the application]

A large, empty rectangular box with a thin black border, intended for the user to provide a description of the set-up, a menu with prices, and a picture of the set-up with the application.